

ARCHITECTURAL REVIEW COMMITTEE APPLICATION

This application is to be completed by the homeowner and submitted to the Architectural Review Committee (ARC), **c/o CAM Pros of Florida, LLC** for approval prior to the commencement of any work. Please refer to your Declaration of Covenants and Restrictions for a description of the ARC and its purpose.

TO BE COMPLETED BY HOMEOWNER

Association Name: _____ Date: _____

Owner Name: _____ Property address: _____

Phone (Home): _____ (email address): _____

DESCRIBE THE CHANGE/ADDITION/INSTALLATION: (i.e. Fence installation, repaint / home exterior, screen enclosure, pool addition, landscaping, etc.)

LOCATION: (Attach a copy of a plot plan or suitable diagram showing where the change/addition and/or installation will be located)

SPECIFICATIONS: (Attach copies of plans, estimates or pictures)

Dimensions: _____

Material(s): _____

Color(s): _____

Note: All requests must conform to all local Zoning and Building Regulations, and you must obtain all necessary permits if your request is approved by the Architectural Review Committee. **(Sketches, surveys, pictures, samples, etc. become part of this application and may not be returned)**

(THIS SECTION TO BE COMPLETED BY ARCHITECTURAL REVIEW COMMITTEE)

REQUEST: Date Approved _____ Date Denied _____

COMMENTS: _____

ARC SIGNATURE: _____

RETURN COMPLETED FORMS TO:

CAM Pros of Florida, LLC (mail) 1648 Taylor Rd # 115 Port Orange FL 32128
(email) laura@camprosfl.com (phone) 386-366-0288

**Architectural Control Committee (ACC)
Variance Request Agreement**

I understand that the ARC will act on this request and provide me with a written response of their decision. I further understand and agree to the following provisions:

1. No work or commitment of work will be made by me or my contractor until I have received written approval from the ARC.
2. All work will be done at my expense and all future upkeep will remain at my expense.
3. All work will be done expeditiously once commenced and will be done in a workman-like manner by myself or a contractor.
4. All work will be performed at one a time and in a manner to minimize interference and inconvenience to other residents.
5. I assume all liability and will be responsible for all damage and/or injury which may result from performance of such work.
6. I will be responsible for the conduct of all persons, agents, contractors, and employees who are connected with this work.
7. I have informed the contractors that Crystal Cove is a NO Soliciting community.
8. I will be responsible for complying with, and will comply with, all applicable federal, state and local laws, codes, regulations and requirements in connection with this work, and I will obtain any necessary governmental permits and approvals for the work. I understand and agree that the Crystal Cove Homeowners Association, it's Board of Directors, its agent and the Committee have no responsibility with respect to such compliance and that the Board of Directors' or its designated committee's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications or work comply with any law, code, regulation or governmental requirement.
9. The contractor to perform the work is:_____ . The contractor has been notified that Crystal Cove does not allow any type of soliciting (door to door, leaving flyers or pamphlets etc.).
- 10.If approved, the work would start on or about _____and would be completed by _____ . All projects must be completed and verified as complete within 90 days of approval.

Signature of Homeowner

Date

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